

Helpful Recruitment Language and Terminology

- Below is a list of helpful terms that can be utilized for volunteer friendly recruitment tools such as flyers, print ads and telephone scripts. The terms are provided as helpful alternatives to ensure recruitment tools are written in a clear and simple language.

Complex/Jargon	Simple
abdomen.....	stomach area
absence of.....	no
accompany	go with
additional.....	more
administer.....	give
admission	come to the hospital
adolescent.....	teen
adverse (reaction).....	bad
advise	tell, recommend
anticipate	expect
apply.....	put on, use
appointment.....	visit
approximately	about
assist.....	help
bacteria/virus.....	germ
benefit	help
benign.....	not cancer
catheter.....	tube
complete	fill out
complications	problems
conclude	end
condition	problem
congestion	stuffy nose/chest
consent	accept, permit
contact.....	call
cooperate	help

Complex/Jargon	Simple
decrease.....	make less, reduce

defect	problem
deficiency	lack
demonstrate.....	show, prove
desire	want
determine	find out
diet	food
difficulties.....	problems, trouble
dilate	open, stretch
discharge.....	go home
disclose	show
discoloration	change in color
discomfort.....	pain
disconnect	undo
discontinue.....	stop
discovered.....	found
distention	stretching
dressing.....	bandage
effect	make
elect	choose
elevate.....	raise, lift
embolism	lump of blood, clot
encourage.....	urge
ensure.....	make sure
essential	important
exhibit	show
experience.....	have
Complex/Jargon	Simple
facilitate	help
fluids	liquids
for further instructions.....	to find out what to do next
forward	send
frequently.....	often
function.....	work
furthermore	also
has the capability	can
health care professional.....	doctor, nurse, dietician or therapist
highly contagious.....	easily caught
however	but
identical	same
illustration.....	picture, drawing
implement.....	carry out, do
in addition.....	also
in an effort to	to

in lieu of instead of
in the event that if
in the near future soon
inception..... start
incision..... cut
indicate show
inflammationswelling (and
redness)
inform..... tell
initial..... first
initiate..... start
injection..... shot
insert..... put into
insufficient..... not enough
intravenous line..... thin tube into a vein
laceration..... cut, tear
legislation..... law
let you know.....tell you
limited number..... few
locate..... find
location..... place
lower/upper extremities...legs/arms
maintain..... keep, support
malformation..... not formed in
correct/right way
medication..... medicine
method..... way
Complex/Jargon Simple
modify..... change
monitor..... check, watch
negative..... no
notify..... tell
numerous..... many, most
nutrition..... food, diet, how you
eat
observe..... see, note
obtain..... get
offer..... give
opportunity..... chance
oral..... by mouth
participate..... take part in
permit let
pharmacy..... drugstore
physician doctor
possibility chance
presently now

prior to before
prescribed ordered
procedure test/surgery
promote..... help
provide..... give
provided that.....if
purchase..... buy
recommended a good idea,
advised, suggested
relating to..... about, on
registration..... sign up
remove take out
request ask
require..... need
residence home
resume start again
retain keep
review check, go over
routinely..... usually
ruptured burst
saturate..... soak
secretions mucous
sensation feeling
stool bowel movement
submit send
subsequent later, next
substituted..... used in place of,
instead of
Complex/Jargon Simple
sufficient enough
terminate stop, end or finish
terminology..... words
the baby your baby
therefore..... so
transmit send
transports carries
urgent..... cannot wait long
utilization..... use (n.)
utilize use (v.)
varicella chicken pox
viable workable
whereas since
your doctor..... your child's doctor

